

HOPE D&A Offender Education

ATTENDANCE PROCEDURES TEXAS DRUG OFFENDER EDUCATION PROGRAM

All persons assigned to attend the Texas Drug Offender Education Program must successfully complete the following:

1. Attend all course sessions in their proper sequence. Students who miss a class session must start again in a different course, beginning with session one.
2. Arrive on time for each session. The dates, time, and place of the course will be explained at the time of registration. Late arrival may result in an unexcused absence and repayment of the registration fee.
3. Course regulations:
 - A. Students must not have had any alcoholic beverages or drugs prior to attending class.
 - B. Children and relatives are not permitted in the class unless their attendance is cleared with the instructor.
 - C. Students must complete all assignments and turn them in to the instructor on time.
 - D. Smoking in the classroom is not permitted.
4. Parking -While attending the classes, you may park anywhere in the parking lot outside provided that you have supplied information about the license plate number of your vehicle at the time of registration.
5. If an individual exit interview is to be conducted, you will be notified of the time and location of your appointment.

make-up sessions are offered. While this seems harsh, it is needed for two reasons:

6. It discourages absences and promotes attendance.
 7. This course is viewed as a group process. If there are different people dropping in and out each session, the closeness of the group is affected.
 8. Disqualification Policy:
 - a. Any unexcused absence;
 - b. Failure to report completely drug free and sober for each class session.
 - c. Any conduct not conducive to the orderly operation of the course
 9. What constitutes an excused absence?
 - a. Sickness of yourself or a child. Valid Doctor Note required.
 - b. Reasonable Emergency that would be accepted by a governing official.
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